



**Projects for the Advancement of Childhood
Education (Canada)**

ANNUAL GENERAL MEETING

Tuesday May 5, 2015 6:00pm-8:00pm

**Consulate General for Jamaica, 303 Eglinton Ave
East, Toronto**

Agenda

Moderator: Ken Bowen

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| 1. Canadian and Jamaican Anthems | Ken Bowen |
| 2. Welcome | Sandra Whiting |
| 3. Minutes of 2013 Annual General Meeting (for Approval) | Jodianne Sinanan |
| 4. Annual Report 2014-2015 (for Approval) | Diana Burke |
| 5. Auditor's Report & Financial Statement (for Approval) | Paula Fennell |
| 6. Recognition of Retiring officers | Sandra Whiting |
| 7. Election of Officers (for Approval) | Lorna King O.D. |
| 8. Keynote | TBD |
| 9. Members' Forum | Program Review and Future Planning |
| 10. Adjournment | |

REFRESHMENTS



P.A.C.E. (Canada)
Project for the Advancement of Childhood Education
(Canada)



ANNUAL REPORT 2014-2015
(year ending March 31st, 2014)

PACE'S FOUNDER

Since the organization was founded by Dr. Mavis Burke O.Ont., O.D. in 1987, P.A.C.E. (Canada) has served as a connector of caring individuals to the extremely worthy cause of early childhood education, so that little girls and boys can have hope for brighter futures than their families and communities would be able to provide for them on their own.



MESSAGE FROM THE PRESIDENT

It truly is a privilege to serve this organization and know I stand on the shoulders of all who have served in this position. Strong shoulders! Big shoulders! It is an awesome responsibility.

Special thanks to past president Dr. Mary Anne Chambers and her team for their sterling work. Quoting Dr. Chambers “hundreds of

caring individuals and organizations have been helping to ensure that thousands of children can have healthy meals, better equipped schools, qualified teachers and more suitable physical environments”. So looking ahead and continuing the tradition of “one one coco full basket”...we want to increase our adopted schools by 100%. A big goal!

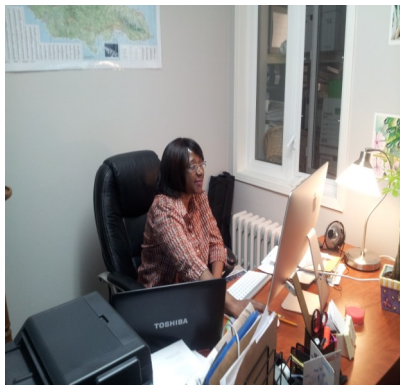
We again want to thank each and every one of our Adopt-A-School sponsors who have given so generously over the years and continue to do so and we also thank those who make contributions to PACE adopted schools.

And finally a special thank you to Dr. Vincent Conville for his work with the music programme in Jamaica.

“...Exciting times. Let’s continue the work! And have fun doing it!”

A handwritten signature in black ink that reads "Sandra Whiting".

Sandra Whiting



ADMINISTRATIVE OFFICE

Pace Canada finally has its own office. We are now located on the second floor of the Jamaica National Building society, 1390 Eglinton Avenue West Toronto ON M6C 2E4. Our office administrator is Jacqueline Thomas and she will be working on a part-time basis. The office is in the process of updating DonorPerfect to merge information for sponsors and schools.

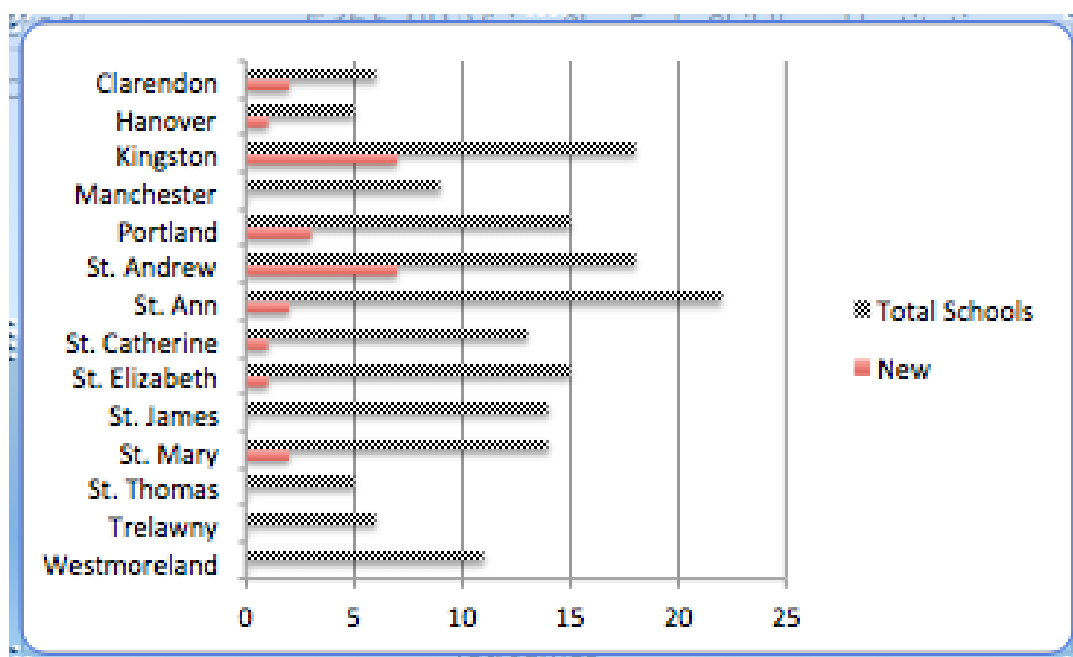
Streamlining this information will allow us to better access our donor and supporters. This is a red letter achievement for us.

We would like to thank all of our executive and board members who in the past have worked from their and many other settings. We now have a home to host meetings and have all of our information easily accessible in one place.

ADOPT-A-SCHOOL PROGRAM

CHAIR: Diana Burke

In Fiscal 2015 the Adopt-A-School Program welcomed 31 newly sponsored schools. There are now 360 schools sponsored through P.A.C.E. on our database which are distributed by Parishes as follows:



Adopt –A-School Sponsorships remitted increased by 17% to CAD\$101,115 and Gift Boxes of educational supplies to 85 schools totaled \$9,100. School sponsorships included P.A.C.E. Sponsored schools, schools sponsored through our partnership with the Helping Hands Foundation and the continued generous support of members and associates. P.A.C.E. continues to have a strong partnership with the Jamaica Ministry of Education – Early Childhood Commission primarily through Ms. Michelle Campbell, Director, Sector Support Services. This ensured that cheques to schools are delivered in a timely manner and forms and thank you notes to sponsors are obtained. However, due to policy changes at non-commercial financial institutions, a few schools have had difficulty depositing the cheques. The ECC is working with the schools to address this issue and with P.A.C.E. to determine alternate payment methodologies.

CHILDREN ISSUES

CHAIR: Mardi South

November 20th, 2014 was National Child's Day. The Children's Issues Committee members Ken Bowen, Dorothy Cooke and Sandra Whiting spent the morning with the 20 children from the Eastside Child Care Centre and East Scarborough Childcare Centre.

The 2014 United Nations National Child's Day theme was "Children have the right to play and rest' The committee provided a poster for the occasion which the children hand painted and made palm prints. Singing, storytelling, and games, and each child was presented with a book and small treat. P.A.C.E. President Sandra Whiting presented a donation cheque of \$2000.00 to Ron Roc Executive Director of the centre.

To clarify the direction of our Sponsorship with the Childcare Centres discussions are ongoing between P.A.C.E and Ron Roc, we are currently investigating the possibility of assisting early childhood practitioners. A proposal for this initiative will be brought before the board in 2015. The Committee also hosted the Annual Toy and Book Drive, which has been moved back to Friday, as this seems more convenient for everyone to attend. The new theme was a 'Jamaican Market Stall'. Toys and school supplies were bundled into baskets of various prices for purchase. Despite the cold weather the event very successful and had a turn out of 35 people. Toys and supplies purchased at the event were donated to The Catholic Children's Aid Society; representative Kara Spedding was there to collect the toys on their behalf. The event raised over \$1000 in gift baskets and Sangster's boxes, several school were also renewed and adopted.



LEFT: PACE President Sandra Whiting with Ronald Roc, Executive Director of the Boy and Girls Club of East Scarborough.

RIGHT: Story time at the Centre with PACE President Sandra Whiting.

COMMUNICATIONS

CHAIR: Carolyn Goulbourne-Warren

The Communications Committee's mandate this past year was to increase the organization's footprint on social media. So along with the website, a Facebook Page was created and a Twitter account opened.

Our website – www.pacecanada.org – features the work of the organization and is the number one means of communication with our audience on a continual basis.

Since its creation, our Facebook Page – www.facebook.com/pacecanada.org - has been generating positive feedback and the number of persons liking our page is increasing daily.

Our new Twitter Account -@pacecanada_org—is another way to keep in touch with our supporters, members and well-wishers. We will be utilizing that more in the future.

EDUCATION

CHAIR: Jacqueline Spence

The winner of the 2014 Helen Sissons Award was Nadia L Hohn for her story entitled: Malaika's Costume. She received her \$1000.00 award at the Strawberry Social held on June 1, 2014. Once again, we thank our dedicated selection committee members, Dr. Rita Cox, Mary Lou Soutar-Hynes and Ken Settrington for their ongoing support over the years.

P.A.C.E. is in its second year of a 5 year agreement with George Brown College in Toronto, to fund 2 Bursaries in the amount of \$500.00. These bursaries are for students in the College's Early Childhood Education program. The recipients of this year's awards were Techenia Archer and Julian South. Jacqueline Spence, VP Education presented the awards at a ceremony hosted by the College on April 10, 2014.

FUNDRAISING

CHAIR: Nicola Harris

The Board approved an ambitious Fundraising plan, with a goal a goal to raise **\$50,000 each fiscal year**. The Committee will engage in a variety of initiatives such as seeking external grants to reach the target.

Several grant proposals have been submitted and the goal is to approach minimum of 5 organizations a year for funding.

An Alberta Foundation gave a donation of \$20,000.00. They asked to remain anonymous and this gift is specifically for Toronto initiatives

PACE Canada participated for the first time in the nationwide initiative "Giving Tuesday" through Facebook. We raised over **\$500.00** on a 2 day ask and this initiative will be expanded in 2016.

The Committee will also be familiarizing themselves with fund development software Donor Perfect to better engage with its donors.

Participation in the Jamaican Canadian Association's **Walk Good Walkathon** on May 4, 2014 raised **\$2,290.00** for P.A.C.E. (Canada).

The **2014 Strawberry Social**, which was held on June 1, 2014, raised **\$10,051.00** for P.A.C.E. initiatives.

The **2014 Adopt-A-School Brunch, which was held on November 2, 2014**, raised **\$8,418.79** for P.A.C.E. initiatives.

A very special thanks to Board member Lorna King for taking the lead on FR initiatives until a new chair was in place in October 2014.

MEMBERSHIP

CHAIR: Chris Chambers

Chris Chambers, Vice President for Membership, reported a 6% increase in the number of contacts on P.A.C.E. (Canada)'s database in the 2014-2015 financial year. This brings the number of contacts in our data base to 942. The number of new members per year is fairly consistent with the two previous fiscal years, but the renewals have dropped off since the last fiscal year.

Anti-spam legislation was introduced last year and requests for approval were sent to all contacts on file with email addresses. Many did not respond and their emails had to be removed. As a result there are only 307 on file with approval for electronic contact, a drop of 175 from the last fiscal year. This impacts our mailing costs for the semi-annual newsletters.

As at March 31, 2015, there were 118 paid memberships, a decrease over last year possibly because Membership renewal notices were not sent out with the 2014 Fall/Winter Newsletter. Membership fees are an important source of revenue for the organization which continues to be primarily volunteer run organization, and these fees are used to help cover administration expenses.

SAM SHARPE TEACHERS' COLLEGE INFANT SCHOOL AND SPECIAL NEEDS DIAGNOSTIC CENTRE

As updated by past President Mary-Anne Chambers, this project which was conceived more than 4 years ago with a gift from the Carpenters District Council of Ontario to help fund the construction of an early childhood institution in Jamaica is close to becoming a reality. The Ministry of Education's Chief Architect has approved plans for the Sam Sharpe Teachers' College Infant School and Special Needs Diagnostic Centre on the College's property in Granville, St. James. The Ministry has committed funds for the construction of the buildings and CAD\$108,557.92 raised by P.A.C.E. (Canada) and delivered to the government in 2014 will fund the purchase of equipment and furniture. The project is still in development.

On behalf of the children and the members of P.A.C.E. (Canada)'s Board of Directors and Executive Committee, thank you for your continued support..

Sandra Whiting , President, P.A.C.E. (Canada)

President : Sandra Whiting

Adopt-A-School : Diana Burke

Treasurer: Paula Fennell

Secretary: Jodianne Sinanan

Immediate Past President : Dr. Mary Anne Chambers

Directors: Diana Burke, Ken Bowen, Evra Trought-Pitters, Dorothy Cooke, Sandra Whiting.

Children's Issues: Mardi South

Communications: Carolyn Goulbourne-Warren

Education: Jackie Spence

Fundraising: Nicola Harris

Membership: Chris Chambers

Audit Firm: Rebecca Lyn Chartered Accountant Professional Corporation

Founder: Dr. Mavis E. Burke O.Ont., O.D.

Honorary Patron: Her Excellency Janice Miller, Jamaica's High Commissioner to Canada

Patrons: Dr. Pamela Appelt O.D., Dr. Inez Elliston O.Ont., Dr. Rita Cox, Ms. Kamala-Jean Gopie, Mr. B. Denham Jolly, Dr. Ralph Masi, Dr. Keith McLeod.

Honorary Member: Mr. Lloyd Wilks, Jamaica's Consul General to Toronto

Life Members: Dr. Bromley Armstrong C.M., O.Ont., Ms. Enid Akhtar, Ms. Dorothy Cooke, Mrs. Norma Fernandez, Ms. Marblet James, Ms. Lillie Johnson O.Ont., Mr. Ron King, Mrs. Loretta Spencer, Ms. Thelma Carey-Thompson, Mr. Gifford Walker & Mrs. Raphaelita Walker

Partners: George Brown College, Jamaica National Building Society, Boys and Girls Club of East Scarborough, Catholic Children's Aid Society, Jamaica Canadian Association, H.E.A.R.T Trust NTA, Ministry of Education (Jamaica).

P.A.C.E. (Canada) - Annual General Meeting - May 5, 2015
EXECUTIVE COMMITTEE OFFICERS – NOMINATIONS 2015-2016

Position	Incumbent 2014-2015	Status at Year End	Outlook	Nominations
President	Sandra Whiting	Completed first year of two year term	Available to complete first term	Incumbent: Sandra Whiting
*Secretary	Jodianne Sinanan	Completed first year of two year term	Vacancy - unavailable to complete second year of first term	Nominee: Andrea Slack Nominated by: Kamala Jean Gopie Seconded By: Raphalita Walker
Treasurer	Paula Fennel	Completed first year of two year term	Available to complete first term	Incumbent: Paula Fennel
E.V.P. Adopt A School	Diana Burke	Completed first year of two year term.	Available to complete first term	Incumbent: Diana Burke
VP Education	Evra Trought-Pitters	First year of two year term		Nominee: Evra Trought-Pitters Nominated by: Kamala Jean Gopie Seconded by: Dr. Mavis Burke
VP Communications	Ms. Carolyn Goulbourne-Warren	Available to complete first year of second term	Available to complete second year of second term	Incumbent: Carolyn Goulbourne-Warren
VP Fund Raising	Nicola Harris	Completed first year of two year term	Available to complete first term	Incumbent: Nicola Harris
VP Children's Issues	Marguerite South	Completed first year of two year term	Available to complete second term	Incumbent: Marguerite South
VP Membership	Mr. Chris Chambers	Completed second year of second two year term	Vacancy – completed term	Nominee: Jodianne Sinanan Nominated by: Diana Burke Seconded By: Lorna King
Immediate Past-President (voting)	Dr Mary Anne Chambers	Ex-Officio		Incumbent: Dr Mary Anne Chambers

P.A.C.E. (Canada) - Annual General Meeting - May 5, 2015

BOARD OF DIRECTORS

Position	Incumbent 2013-2014	Status at Year End	Outlook	Nominations
President & Chair	Sandra Whiting	Completed first year of two year term		Incumbent: Sandra Whiting
*Secretary (non-voting)	Andrea Slack	Completed first year of first two year term	Vacancy	Nominee Nominated by: Seconded By
Treasurer (non-voting)	Paula Fennel	Completed first year of two year term		Incumbent: Paula Fennel
EVP Adopt-A-School	Diana Burke	Completed first year of two year term		Incumbent: Diana Burke
Director	Lorna King	Completed first year of first two year term		Incumbent: Lorna King
Director (Member at Large)	Dorothy Cooke	Completed first year of first two year term		Incumbent: Dorothy Cooke
Director		Completed first year of first two year term		Nominee: Nominated by: Seconded By:
Director	Ken Bowen	Completed first year of first two year term		Incumbent: Ken Bowen
Immediate Past-President (voting)	Dr Mary Anne Chambers	Ex-Officio		Incumbent: Dr Mary Anne Chambers

*** Decision Items**

Nominations Committee Members: Mrs. Kamala-Jean Gopie, Patron, Director, Dr. Mavis Burke, Founder , Raphaelita Walker, Life member,