

Project for the Advancement of Childhood Education (Canada)



ANNUAL GENERAL MEETING

Wednesday June 27, 2018 6:00pm-8:00pm

**Consulate General for Jamaica,
303 Eglinton Avenue East, Toronto, M4P 1L3**

Agenda

Moderator: Kamala-Jean Gopie O.Ont.

1. Welcome
2. Greetings from Consul General Lloyd Wilks
3. Minutes of 2017 AGM (for Approval)
4. Annual Report 2018 Sandra Whiting
5. Adopt-A-School Gail Hunter
6. Auditor's Report Sharon Barnes-Simmonds
7. Thank you and Recognition of Retiring Officers Sandra Whiting
8. Election of Officers (for Approval)
9. Keynote Adoama Patterson President of JCA
10. Members' Forum
11. Adjournment

REFRESHMENTS

P.A.C.E. (Canada)
Project for the Advancement of Childhood Education (Canada)

ANNUAL REPORT 2017-2018
(year ending March 31st, 2018)

PACE'S FOUNDER



Since the organization was founded by Dr. Mavis Burke O.Ont., O.D. in 1987, P.A.C.E. (Canada) has served as a connector of caring individuals to the extremely worthy cause of early childhood education, so that little girls and boys can have hope for brighter futures than their families and communities would be able to provide for them on their own.

MESSAGE FROM THE PRESIDENT



Our 30th year was celebrated in fine style and we honour the work, contributions and caring of all those who made and continue to make the organization a strong one.

PACE Canada is a small organization and yet we raise and send to our “adopted” schools in Jamaica upwards of C\$100,000.00 each year as well as support teacher education in Jamaica and bursaries to students in Canada.

To do this we rely solely on donations and our fundraising efforts and to be frank it is getting harder to do each year.

In 2017 memberships and getting new schools adopted were a priority. This will continue to be our focus.

I continue to stress however that we **NEED** more donations and we **need** to find alternate funding sources to expand and grow.

We **need** to fund our administrator in the office and increase the number of hours.

We have embraced the changing times and now market more using the internet and social media and we continue our marketing campaign to let more people know about PACE and the work we do.

Our membership is getting older and that is a concern on who will replace them and that is why we must be aggressive in marketing and reaching new audiences.

It continues to be my pleasure and privilege to serve. Our board works hard and takes their responsibilities seriously and I thank them as well as our patrons for their service to our community.

A special thank you and good bye (for now) to two of our long serving board members-Diana Burke and Mardi South. Jobs well done and always appreciated.

Thanks to all our members and friends and special thanks to all who donate to a PACE adopted school and those who Adopt schools.

And thanks also to JN Bank who continue to support us with office space. Priceless.

May we continue to have a vibrant, exciting and interesting year as our organization does what it does best-**Help Young Children Succeed.**

A handwritten signature in black ink that reads "Sandra Whiting". The signature is written in a cursive, flowing style.

Sandra Whiting, President.

ADMINISTRATIVE OFFICE



Carl Edmonson our Administrative Officer, continues to support our PACE team. It has been a hectic year with celebrations for our 30th Anniversary, and it has been a challenge to keep up with the mailings, phone calls and numerous other administrative tasks. Carl has been working in the office on a part time basis, however this is not enough, we desperately **need** to fund our administrator in the office and increase the number of hours.

A special thank you to Carl and the PACE Team; who are always there to assist with the numerous behind the scenes administrative functions. Thank you Team.

FUNDRAISING

CHAIR: Nicola Harris



Fundraising continues to be challenging and we need more volunteers to assist with this task.

From April 2017- March 2018 Donation Total \$4,278.00

We also wish to acknowledge the generous support of JN Bank as we have received FREE rental of our office premises as part of their ongoing support of PACE Canada.

ADOPT-A-SCHOOL PROGRAM

CHAIR: Diana Burke **Co-Chairs:** Gail Hunter, Colette Kane



In Fiscal 2017 the Adopt-A-School Program welcomed 13 newly sponsored schools. There are now 382 schools sponsored through P.A.C.E. on our database.

We also had several sponsors contribute to Gift Boxes of educational supplies which were sent to 68 schools and totaled \$7,500.

We continue to increase our sponsored schools through the ongoing generous support of members and associates

P.A.C.E. continues to have a strong partnership with the Jamaica Ministry of Education – Early Childhood Commission primarily through Ms. Michelle Campbell, Director, and Sector Support Services. This ensured that cheques were delivered in a timely manner and forms and thank you notes to sponsors were obtained. Continuous issues regarding school accounts at non-commercial financial institutions are still being dealt with by our Vice Chair and ECC.

Thanks to new sponsors we have been able to hand over three PACE held schools, thus allowing us to reduced expenditures.



The ECC continues to be a major support to the PACE Board members who participated in the 2017 Jamaica Field trip. PACE Board members received updated packages from the adopted schools during the field trip.

Our first Parish Popup Event was hugely successful and was held on Nov 4th 2017 at the Jamaican Cultural Centre. Attendance was lower than expected, but those that attend thoroughly enjoyed the event and strongly recommended that the Pop-up be held annually. The planning team debriefed and have put in place a number of strategies to increase attendance, one of which is to increase ticket sales by advertising strategically.



EDUCATION

CHAIR: Colette Kane and Gail Hunter



Ongoing involvement with Shortwood Teachers' College, ECC, PACE, Dudley Grant Memorial Trust and George Brown College continues to be a huge success. Our training sessions attracted 500 plus attendees which included educators, practitioners and ministry representatives.



P.A.C.E. is in its fifth year of a 5-year agreement with George Brown College in Toronto, to fund a Bursary for students in the College's Early Childhood Education program. The recipient of this year's award was Tenisha Glean, and Sandra Whiting, PACE President presented the award at a ceremony hosted by the College in April.



Training Events Included

October 14th 2017

School Age Conference, Toronto

Hosted by: George Brown College

November 17th, 2017

Positive Relationships: Engaging and Development, Jamaica

Hosted by: Dudley Grant Memorial Trust Foundation National Conference in Montego Bay

January 19th, 2018

Workshops at Shortwood Teachers' College, Kingston

Developmentally Appropriate Environments & Best Practices Birth to 5 years

Hosted by: George Brown College in partnership with PACE

CHILDREN ISSUES

CHAIR: Candice Walker & Colette Kane, Co-Chair: Gail Hunter

The Committee hosted the Annual Toy and Book Drive, on Friday Dec 1st, 2017. The 'Jamaican Market Stall' theme was once again successful. Toys and school supplies were bundled for purchase. Toys and supplies purchased at the event were donated to The Scarborough Boys and Girls Club. The event raised \$3,415, money was sent to JA to purchase gift baskets and Sangster's boxes.

COMMUNICATIONS

CHAIR: Mark Fullerton



This has been a very exciting year to see how our plans and promotion for the 30th anniversary have evolved and been implemented into various successful initiatives.

With the new website that was launched at the end of 2016 we have been able to perform maintenance on various pages to keep the site updated. The new Blog feature has been used extensively ...we now have 45 posts on the site. When we email the online edition of the newsletter, each individual article contains a link back to the corresponding Blog on the website which provides the full content of the article.

This year we added a third distribution of the newsletter. The Spring and Fall editions are now supplemented with an additional one in the Summer. In conjunction with the organizing committee for the Adopt-A-School event last November, we designed the flyer and used it to promote the event across all of our social media properties.

Following the Field Trip the Basic Schools in Jamaica, a video showing the highlights of the trip was compiled from the various pictures and interviews with the principals. We were able to capture some precious moments of the children interacting with the visitors from PACE. The video was featured at the Strawberry Social in June 2017, and many of the photographs have been used for promotional purposes.

Documenting the recent history of PACE is an ongoing activity, and a number of articles have been posted as Blogs on the website. Paper photographs of previous field trips have been digitized and posted as Throwback Thursday posts on social media.



Progress of the new construction at Sam Shape Diagnostic Centre and Infant School continues to be monitored, and we have been provided with photos of the various construction phases.



We take this opportunity to thank the communications teams at the JCA and the Consulate General of Jamaica for continuing to work with us to promote our events in their newsletters. Contact has been made with the team at Jamaica National and we anticipate that they too will be assisting our promotion efforts.

Our form on the Canada Helps website has been streamlined, thus making it much easier for sponsors and friends to submit their donations online.

Preparation for the Strawberry Social in June 2018 is continuing at a brisk pace, and the Eventbrite content has been significantly update for this year and is now fully integrated with Facebook. Visitors to our Page in Facebook can now purchase tickets directly from the page without having to be redirected to Eventbrite.

MEMBERSHIP

CHAIR: Maxine Bailey



P.A.C.E. (Canada) has grown to become an awesome organization, where members and supporters have an opportunity to contribute to basic schools in Jamaica and Canada. However it continues to be a challenge to engage new members and friends, but we continue to broaden our reach within and outside of our community.

Current number of Paid members 103 Total \$4.135.00



On behalf of the children and the members of P.A.C.E. (Canada)'s Board of Directors and Executive Committee, thank you for your continued support.

A handwritten signature in black ink.

Sandra Whiting,
President, P.A.C.E. (Canada)

President : Sandra Whiting
Adopt-A-School : Diana Burke and Gail Hunter
Treasurer: Sharon Barnes- Simmonds
Secretary: Mardi South
Immediate Past President: Dr. Mary Anne Chambers
Directors: Pat Gloudon and Denise Cole
Children's Issues: Candice Walker, Colette Kane and Gail Hunter
Communications: Mark Fullerton
Education: Colette Kane and Gail Hunter
Fundraising: Nicola Hepburn
Membership: Maxine Bailey

Audit Firm: GMS Chartered Accountant Professional Corporation

Founder: Dr. Mavis E. Burke O.Ont., O.D.

Honorary Patron: Her Excellency Janice Miller, Jamaica's High Commissioner to Canada

Honorary Member: Mr. Lloyd Wilks, Jamaica's Consul General to Toronto

Patrons: Dr. Pamela Appelt O.D., Dr. Inez Elliston O.Ont., Dr. Rita Cox, Ms. Kamala-Jean Gopie, Mr. B. Denham Jolly, Dr. Ralph Masi.

Life Members:

Dr. Bromley Armstrong C.M., O.Ont., Ms. Enid Akhtar, Mr. Ken Bowen, Ms. Thelma Carey-Thompson, Dr. Vincent Conville, Ms. Dorothy Cooke, Ms. Marblet James, Ms. Lillie Johnson O.Ont., Ms. Delrine Jones, Mr. Ron King, Mrs. Loretta Spencer, Mr. Gifford Walker, Mrs. Sharon Wynter-Bowen

In Memorium:

Dr. Inez Elliston O.Ont., Norma Fernandez, Professor Keith McLeod, Raphaelita Walker

Partners:

Jamaica National Bank
BrandEQ

Boys and Girls Club of East Scarborough
Carpenters' District Council of Ontario
Consulate General of Jamaica (Toronto)
Early Childhood Commission
George Brown College
H.E.A.R.T Trust, National Training Agency
Jamaican Canadian Association
Keith McLeod / Ralph Masi Sponsorship Fund
Sam Sharpe Teachers' College
Sangster's Bookstore
Ministry of Education, Youth, and Information (Jamaica)

P.A.C.E. (Canada) - Annual General Meeting - June 27, 2018
EXECUTIVE COMMITTEE OFFICERS – NOMINATIONS 2018-2019

Position	Incumbent 2016-2017	Status at Year End	Outlook	Nominations
President	Sandra Whiting	Completed second year of second two year term	Available to complete 1 more year	Incumbent: Sandra Whiting
*Secretary	Mardi South	Completed second year of first two year term	Vacancy - unavailable to complete second term	Nominee: Maxine Bailey Nominated by: Sandra Whiting Seconded by: Mardi South
E.V.P. Treasurer	Sharon Barnes-Simmonds	Completed second year of first two year term	Vacancy - unavailable to complete second term	Nominee:
Adopt A School	Diana Burke	Completed second year of first two year term.	Vacancy - unavailable to complete second term	Nominee: Gail Hunter
VP Education	Colette Kane/Gail Hunter	Completed second year of first two year term	Available to complete second term	Incumbent: Colette Kane/Gail Hunter
VP Communications	Mark Fullerton	Completed second year of first two year term	Available to complete second year of first term	Incumbent: Mark Fullerton
*VP Fund Raising	Nicola Hepburn	Completed second year of first two year term	Vacancy - unavailable to complete second term	Nominee: Sandra Whiting
*VP Children's Issues	Candice Walker	Completed second year of two year term	Vacancy - unavailable to complete second term	Nominee: Colette Kane
*VP Membership	Maxine Bailey	Completed first year of first two year term	Available to complete second year of first term	Incumbent: Maxine Bailey

P.A.C.E. (Canada) - Annual General Meeting – June 27, 2018
Board of Directors

Position	Incumbent	Status at Year End	Outlook	Nominations
President & Chair	Sandra Whiting	Completed second year of second two year term	Available to complete 1 more year	Incumbent: Sandra Whiting
*Secretary (non-voting)	Mardi South	Completed second year of first two year term	Unable to complete second term	Nominee: Maxine Bailey Nominated by: Colette Kane Seconded by: Mardi South
EVP & Treasurer	Sharon Barnes-Simmonds	Completed second year of first two year term	Unable to complete second term	Nominee: Nominated by: Seconded by:
Adopt-A-School	Diana Burke	Completed second year of first two year term.	Unable to complete second term	Nominee: Gail Hunter Nominated by: Sandra Whiting Seconded by: Diana Burke
Director (Member at Large)	Pat Gloudon	Completed second year of first two year term	Available to complete second term	Incumbent: Pat Gloudon
Director (Member at Large-Special Projects)	Denise Cole	Completed second year of first two year term	Unable to complete second term	Nominee: Dana Cuffe Nominated by: Sandra Whiting Seconded by: Mardi South
Director (Member at Large)	Nicola Hepburn	Completed first year of first two year term	Unable to complete first term	Nominee: Mardi South Nominated by: Sandra Whiting Seconded by: Pat Gloudon
* Decision Items				

Nominations Committee Members: Mrs. Kamala-Jean Gopie, Patron; Dr. Mavis Burke, Founder; Pamela Appelt, Patron

Keynote Speaker

Adoama Patterson – President of Jamaican Canadian Association



Adoama Patterson, the President of the Jamaican Canadian Association (JCA), is committed to leadership, advocacy, engaging members and the community, and has plans for a legacy project, among other things.

She was previously the executive secretary on the board of directors of the almost 54-year-old JCA, led the recent transformation of the organization, and has been a member for more than 15 years.