



Project for the Advancement of Childhood Education (Canada)

ANNUAL GENERAL MEETING

Tuesday, May 28, 2019 6:00pm-8:00pm

**Consulate General for Jamaica,
303 Eglinton Avenue East, Toronto, M4P 1L3**

Agenda

Moderator: Kamala-Jean Gopie O.Ont.

1. Welcome
2. Greetings from Consul General Lloyd Wilks
3. Minutes of 2018 AGM (for Approval)
4. Annual Report 2019 Sandra Whiting
5. Auditor's Report Keith Shrouder
6. Thank you and Recognition of Retiring Officers Sandra Whiting
7. Board of Directors – Term of Office
8. Election of Officers (for Approval)
9. Keynote Gail Hunter
Professor, George Brown College &
PACE Board Member
10. Members' Forum
11. Adjournment

Refreshments



P.A.C.E. (Canada)
Project for the Advancement of Childhood Education (Canada)

ANNUAL REPORT 2018-2019
(year ending March 31st, 2019)

PACE'S FOUNDER
Dr. Mavis Burke



Since the organization was founded by Dr. Mavis Burke O.Ont., O.D. in 1987, P.A.C.E. (Canada) has served as a connector of caring individuals to the extremely worthy cause of early childhood education, so that little girls and boys can have hope for brighter futures than their families and communities would be able to provide for them on their own.

MESSAGE FROM THE PRESIDENT



It has been my pleasure & privileged to have now served this organization for 5 years as President. One year more than the allocated time I may add, in order to do some much needed administrative cleaning up. PACE Canada is a very small organization with limited staffing, relying solely on volunteers and there is always much work to be done.

We recognized at the end of last year that we needed to look at our systems and how they worked; how we did our admin work re our financial matters and we needed to actively make changes. This we have now done. It has been a lot of work and I especially want to thank our Treasurer **Keith Shrouder**, who continued the work of Sharon Barnes and has done a yeoman's task. As well, **Mark Fullerton** has assisted us in the change over to a new platform - MiCharity. These changes take time and patience and really it has been a labour of love on all of our parts. Thanks again.

Sending funds to Jamaica is not simple! Who would have thought it, but we continue to work with the **Early Childhood Commission** to address the concerns of Jamaican banks as it pertains to C\$ cheques. This is still in process as many schools cannot accept our cheques and so we have been sending by wire transfer and we are now going to be exploring how to actually fix this process and we will keep you posted on this ongoing challenge.

We raise and send to our "adopted" schools in Jamaica upwards of C\$85,000.00 each year as well as support teacher education in Jamaica and bursaries to students in Canada. To do this, we rely solely on donations and our fundraising efforts and as I have said, it is getting harder to do each year. We are pleased and grateful to acknowledge the contributions made by those members who made provisions in their wills to support PACE Canada.

In 2018, memberships and getting new schools adopted continued to be a priority. I continue to stress, however, that we NEED more donations and we need to find alternate funding sources to expand and grow. We also need to fund our administrator in the office. At the present time, we have one person dealing with financial matters and need to increase the number of hours to do other admin work.

We have embraced the changing times and now market more using the internet and social media and we continue our marketing campaign to let more people know about PACE and the work we do. Thanks to **Brand Eq** /Nadine Spencer who maintain our website who assist us in this initiative.

Not news as I continue to note our membership is getting older and that is a concern on who will replace

them and that is why we must be aggressive in marketing and reaching new audiences.

Our board works hard and takes their responsibilities seriously and I thank them as well as our patrons for their service to our community.

A special thanks and good bye to **Keith Shrouder** (Treasurer) who took the position on a one year basis; to member-at large **Dana Cuffe** and to **Rachel Pellett** who joined us briefly as Fundraising chair but has now accepted a job in Jamaica. Jobs well done and **always appreciated**.

Thanks also to all our members and friends and special thanks to all who donate to a PACE adopted school and those who adopt schools.

And thanks also to **JN Bank** who continue to support us with office sPACE. Priceless!

May we continue to have vibrant, exciting, and interesting times ahead as our organization does what it does best-**Helping Young Children Succeed**.

ADMINISTRATIVE OFFICE



PACE Canada lost a valuable member of our small team with the death of our office administrator Carl Edmonson. Carl will be greatly missed...may he Rest in Peace.

Office expenses were scrutinized and revamped. We switched for example to Magic Jack for our phones and moved to a fundraising and admin platform (MiCharity) that cut several other costs (communications with members; admin fees to process online deposits for example).

A special thanks to our Treasurer **Keith Shrouder** and our new admin **Dilan Pillai** who stepped in to continue to make our office run smoothly.



FUNDRAISING

Chair: Rachel Pellett

For Fiscal 2018/19, PACE Canada had three Fundraising events: and a mail-out campaign.

Strawberry Social, which was a fun-filled afternoon with an emphasis on plants and gardens. We had 200 guests.

Total raised after expenses was **\$8,744.00**

Adopt-A-School Pop Up event was revenue neutral despite best efforts. Great concept but we need to find a way to bring more people out. **Needs a revamp!**

Christmas Toy Drive event with collaboration with the Soulful Messiah Production at Harbourfront Centre. Raised **\$1,334.00**

The mail campaign brought in over \$500.00

General Donations totaled **\$43,701.22** and included Living Legacy donations; donations to the Toy Drive; PACE adopted schools & Teacher training.

AAS (Adopt-A-School) Basic Schools

Two disbursements were sent to Jamaica in 2018:

June 2018-\$39,209.05 sent to 94 schools

December 5, 2018 \$27,056.00 to 62 schools.

As well a wire transfer of **\$7,715.00 was sent for 14 schools** (these schools could not cash our cheques hence, money was sent directly to the ECC (Early Childhood Commission) office for disbursement by them.

Gift Boxes amount sent for distribution by Sangster's was sent in January 2019 in the amount of **\$6,595.00.**

Total amount of monies disbursed for the Basic Schools was \$ 73,980.05

Total including Gift Box donation was \$80,675.05

The biggest challenge now facing the PACE board is that many schools can no longer cash CA\$ cheques, so an alternative way to send monies down will have to be found.

EDUCATION AND WELLNESS

Co-Chairs: Gail Hunter and Colette Kane



It has been a very exciting 2018 – 2019 in regard to Basic School Teacher Training. Colette and Gail continue to work closely with the following organizations: Dudley Grant Memorial Foundation, The Early Childhood Commission, Shortwood Teachers' College and University of the West Indies. Over the last seven months they have

facilitated a wide range of workshops in Kingston and Montego Bay to groups of 100 to 200 Basic School Practitioners and Principals. Workshops focused on Creating Positive Learning Environments, Intentional Observation and Planning, Importance of Positive and Responsive Communications with Families and Leadership. As well, they will be doing five presentations in Montego Bay at The Early Childhood Commission's 1st Annual Professional Development Institute. Their presentations will focus on Learning Environments for Birth to Five years, Creating Play Based Curriculum, Creating Inclusive Outdoor Play Environments, and Modifying Learning Experiences for Special Needs.

This past January, Colette supported 11 Early Childhood Education students and 2 nursing students complete their final placement in Jamaica. They spent a month in either a Basic or Infant school in Kingston and Portmore. Placement consisted of planning and implementing play based curriculum for children 3 months to 5 years as well as educating families and practitioners of the importance of healthy eating and taking care of oneself. Nursing students offered free blood pressure clinics to community and school members and were well received.

This past year, Colette and Gail brought to the Board of Directors the possibility of bringing together the two committees: Children's Education and Children's Issues as they typically crossed over in workshops and discussions. The idea would be that we would call the new committee Education and Wellness as it was more inclusive to all issues pertaining to child development as well as supporting Ontario's Pedagogy How Does Learning Happen? The Board agreed to pass this suggestion, and the change was approved at the 2018 AGM. So we now have a new title.

George Brown Continues to support Colette and Gail in their endeavours working with PACE and agencies in Jamaica.

COMMUNICATIONS

Chair: Mark Fullerton



It has been another challenging and exciting year as we migrated to new donations, email and ticketing platforms, beginning in June 2018. We are now using MiCharity for memberships and donations; Send In Blue for emailing the newsletter and other notices; and Ticket Tailor for event management and ticket sales.

We met the software team to plan the migration activities and to validate the data migration, and close over 35 enhancements requests, including a more streamlined AAS and membership renewal forms. Tracking of membership renewal dates will be much easier on MiCharity.

The new Blog feature of our website continues to be the primary mechanism for publishing news articles and has now increased to 62 articles, up from 45 that we had last year. When we email the online edition of the newsletter, each individual item contains a link back to the full content of the article on the Blog.

Preparation for the Strawberry Social next week is complete; the program booklet has been finalized and printed; promotional video has been developed and posted across our social media; and the setup activities commence on Saturday. Photos that we took last year have been used to help promote the event, and we look forward to seeing all of you at this amazing fundraising event.

Adopt-A-School Parish pop-up last November, and the Soulful Messiah Toy Drive in December were two other events that we continued to promote.

Our use of Twitter, Facebook, and Instagram continues to grow, and we still need your help to push our interactions to new heights. Usage by platform is as follows:

- Twitter: 785 tweets and 161 followers
- Instagram: 340 posts and 297 followers
- Facebook: 563Page Followers, Reach peaked at 500+ but the average is below expectations

It was with a sense of accomplishment that we read the news of the opening ceremonies for the Sam Shape diagnostic centre and infant school. Photos of the event and final building have been provided and we anticipate further news of the installation of the furniture.

We take this opportunity to thank the communications teams at the JCA and the Consulate General of Jamaica for continuing to work with us to promote our events in their newsletters.

MEMBERSHIP

CO-CHAIRS: Mark Fullerton and Rachel Pellett



P.A.C.E. (Canada) has grown to become an awesome organization, where members and supporters have an opportunity to contribute to basic schools in Jamaica and Canada. However it continues to be a challenge to engage new members and friends, but we continue to broaden our reach within and outside of our community.

Current number of members 126, of which 45 are active and paid, and include some with family memberships.

A LIVING LEGACY DONATION



Phyllis Broome WALKER was a teacher, storyteller, enameling artist, former radio host and Grandma Ella on Treehouse TV.

Phyllis was a dedicated PACE member and supporter and left us a generous bequest. In honour of that, PACE Canada has re-named the George Brown Bursary to now be called **The Phyllis Walker PACE Bursary** which honours two George Brown Early Childhood Students each year.

As well the Early Childhood Commission Scholarships to student teachers in Jamaica that has been supported by PACE Canada is now re-named the

Phyllis Walker PACE Teacher Scholarship.

We thank her family for facilitating this and are truly appreciative of this Living Legacy which is a significant contribution to our work of Helping Young Children Succeed.



We congratulate Rina Takizawa and Monique Weathly, winners of the 2019 Bursary at George Brown College.

2018-19 Board of Directors

President:	Sandra Whiting
Treasurer:	Keith Shrouder
Secretary:	Maxine C. Bailey
Directors:	Pat Gloudon ; Mardi South & Dana Cuffe
AAS & Fundraising:	Sandra Whiting
Education and Wellbeing:	Colette Kane and Gail Hunter
Communications:	Mark Fullerton
Membership:	Mark Fullerton & Rachel Pellett

Founder: Dr. Mavis E. Burke O.Ont., O.D.

Honorary Patron: Her Excellency Janice Miller, Jamaica's High Commissioner to Canada
Honorary Member: Mr. Lloyd Wilks, Jamaica's Consul General to Toronto

Patrons: Dr. Pamela Appelt ; Paul Barnett: Dr. Rita Cox, Kamala-Jean Gopie, Denham Jolly,
Dr. Ralph Masi.

Life Members: Enid Akhtar, Mr. Ken Bowen, Thelma Carey-Thompson, Dr. Vincent Conville, Dorothy Cooke, Marblet James, Lillie Johnson ; Delrine Jones, Ron King, Loretta Spencer, Gifford Walker, Sharon Wynter-Bowen

In Memorium: Dr. Bromley Armstrong, Carl Edmonson; Phyllis Walker

Partners: Jamaica National Bank; BrandEQ; Boys and Girls Club of East Scarborough; Carpenters' District Council of Ontario; Covenant Funeral Homes; Consulate General of Jamaica (Toronto); Early Childhood Commission; George Brown College; H.E.A.R.T Trust, National Training Agency; Jamaican Canadian Association; Keith McLeod / Ralph Masi Sponsorship Fund; Sam Sharpe Teachers' College; Sangster's Bookstore; Ministry of Education, Youth, and Information (Jamaica)

On behalf of the children and the members of P.A.C.E. (Canada)'s Board of Directors and Executive Committee, thank you for your continued support.



Sandra Whiting,
President, P.A.C.E. (Canada)

EXECUTIVE COMMITTEE OFFICERS – NOMINATIONS 2019-2020

Position	Current Incumbent	Status at Year End	Status	Nominations
*President	Sandra Whiting	Completed term	Vacancy	Nominee: Diana Burke Nominated by: Sandra Whiting Seconded By: Dr. Mavis Burke
Secretary	Maxine Bailey	Completed first year of term	Available to complete second year	Incumbent: Maxine Bailey
*Treasurer	Keith Shrouder	Completed term	Vacancy	Nominee: Michelle Gregory-Thomas Nominated by: Maxine Bailey Seconded By: Kamala-Jean Gopie
*E.V.P. Adopt-A-School	Sandra Whiting	Completed term	Vacancy	Nominee: Mardi South Nominated by: Sandra Whiting Seconded By: Diana Burke
*VP Co-Chairs Education and Wellbeing	Colette Kane and Gail Hunter	Completed first year of second term	Collette Kane available to complete second year. Vacancy	Incumbent: Colette Kane Nominee: Nicole Perryman Nominated by: Diana Burke Seconded By: Kamala-Jean Gopie
VP Communications	Mark Fullerton	Completed first year of second term	Available to complete term	Incumbent: Mark Fullerton
VP Fund Raising	Vacant		Vacancy	Nominee: Nominated by: Seconded By:
*VP Membership	Mark Fullerton Rachel Pellett	Completed first year of first two year term	Vacancy - Unavailable to complete first term	Nominee: Maxine McDonald Nominated by: Diana Burke Seconded By: Kamala-Jean Gopie

Position	Current Incumbent	Status at Year End	Status	Nominations
Immediate Past-President (voting)				

BOARD OF DIRECTORS

Position	Current Incumbent	Status at Year End	Status	Nominations
*President & Chair	Sandra Whiting	Completed two year term	Vacancy	Nominee: Diana Burke Nominated by: Sandra Whiting Seconded By: Dr. Mavis Burke
Secretary	Maxine Bailey	Completed first year of first two year term	Available to complete second year	Incumbent: Maxine Bailey
*Treasurer	Keith Shrouder	Completed term	Vacancy	Nominee: Michelle Gregory-Thomas Nominated by: Maxine Bailey Seconded By: Kamala-Jean Gopie
*EVP Adopt-A-School	Sandra Whiting	Completed term	Vacancy	Nominee: Mardi South Nominated by: Sandra Whiting Seconded By: Diana Burke
*Director (Member at Large)	Dana Cuffe	Completed first year of second two year term	Vacancy - Unavailable to complete second term	Nominee: Karen Donaldson Nominated by: Diana Burke Seconded By: Dr. Mavis Burke
Director (Member at Large)	Patricia Gloudon	Completed first year of two year term	Available to complete second year two year term	Incumbent: Patricia Gloudon

Position	Current Incumbent	Status at Year End	Status	Nominations
*Director – Co-Chairs Education and Wellbeing	Colette Kane	Completed first year of two year term	Vacancy	Incumbent: Colette Kane Nominee: Nicole Perryman Nominated by: Diana Burke Seconded By: Kamala-Jean Gopie
Director (Member at Large)	VACANT		Vacancy	
Immediate Past-President (voting)	VACANT	Ex-Officio		
* Decision Items				

Nominations Committee Members: Dr. Mavis Burke, Founder; Mrs. Kamala-Jean Gopie, Mark Fullerton, Executive; Sandra Whiting, President

Keynote Speaker



Professor, Coordinator in the Bachelor of Early Childhood Leadership program at George Brown College.

Gail's early career experience included Early Childhood Educator, Child Care Supervisor, and Toronto District School Board Child Care Advisor. In her role as Child Care Advisor she worked with school communities, child care supervisors, non-profit boards, and licensing inspectors. In this capacity she facilitated child care start-ups and provided ongoing workshops and supports to child care centres.

In 1991 Gail joined the George Brown team as a Professor/Coordinator of ECE. During this time she was instrumental in bringing to fruition two new programs: Winter Intake ECE Diploma and the Early Childhood Leadership Honours Degree.

On top of her teaching Gail played a pivotal role in establishing the George Brown and P.A.C.E. relationship. This relationship blossomed into the current joint Jamaica – George Brown affiliation. 17 years later she continues to be involved in the project through fundraising, supporting students and doing presentations.

Gail was an active Board member of Jesse's Centre for Teen Parents for five years, in her last two years she held the position of President. During her time on the board Gail focused on issues ranging from diversity, poverty, housing, education, and fundraising.

Gail works closely with Red River College and U of T's Atkinson Centre, by facilitating Science of Early Childhood Development Resource (SECD) workshops. She develops workshops for diverse audiences including colleges, universities, ministries of education, and early childhood focused agencies internationally and locally.

Gail's educational background includes a B.A. in Social and Political Thought, a Diploma of Early Childhood Education, a Certificate in Psychology of Human Relations and a Certificate in Teaching and Training Adults.